

SALARY BOARD MINUTES DECEMBER 9, 2025

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Kenneth J. Bryan
Commissioner Albert "Chip" Abramovic
Dorothy "Dottie" Tawney, Chief Clerk
Laura O'Neil, Admin. Assistant
Rich Winkler, Solicitor
Jeannie Ritchey, Treasurer
Diona Brick, Fiscal

Justin Wolfe, Human Resources
Amie Wood-Wessel, Human Services
Joshua Sterling, Planning
Mark Seigworth, 911
Kara Kauffman, Two Mile Park
Tim Harmon, Pastor
Kara O'Neil, The Derrick
Judith Etzel, Library

Rev. Dr. Tim Harmon, Second Presbyterian Church, Oil City, said the invocation before the meeting.

All rose and said the Pledge of Allegiance.

The Election Board meeting was convened and adjourned. The Retirement Board meeting was convened and adjourned.

1. Commissioner Breene called the Salary Board meeting to order at 4:34 p.m.
2. Commissioner Abramovic, made a motion to approve the minutes from the November 18, 2025, Salary Board meeting, seconded by Commissioner Bryan, aye all.
3. There was no public comment on the Salary Board meeting.
4. Salary Board Items for Consideration:
 - a. Approval of the 2026 Comp Plan
 - Commissioner Bryan made a motion to approve the above, seconded by Jeannie Ritchey, Treasurer, aye all.
 - b. Salary Board Items for Consideration, Attachment B:

Attachment B – Salary Board

#	Action	Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Create	160 – Maintenance	Maintenance Worker III	PT	40	SEIU	10	11/24/2025

#	Action		Dept	Position	Status	Hr/Pay	Group	Grade	Effective
1	Reallocate	From:	540 – MH/DS	Service Coordinator I (DS, ID, EI, MH, MH ADMIN)	FT	80	HSNEHR	1	
		To:	540 – MH/DS	Service Coordinator I (DS, ID, EI, MH, MH ADMIN)	FT	80	HSNEHR	3	11/24/25
2	Reallocate	From:	540 – MH/DS	Service Coordinator II (DS, ID, EI, MH, MH ADMIN)	FT	80	HSNEHR	2	

		To:	540 – MH/DS	Service Coordinator II (DS, ID, EI, MH, MH ADMIN)	FT	80	HSNEHR	4	11/24/25
3	Reallocate	From:	540 – MH/DS	Service Coordinator III (DS, ID, EI, MH, MH ADMIN)	FT	80	HSNEHR	3	
		To:	540 – MH/DS	Service Coordinator III (DS, ID, EI, MH, MH ADMIN)	FT	80	HSNEHR	5	11/24/25

Pay Grade Adjustment:

HSNEHR Pay Grade 3 start rate increase from \$18.17 per hour to \$18.37 per hour, effective 11/24/25.

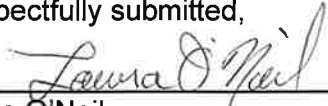
- Commissioner Bryan made a motion to approve the above (Attachment B), seconded by Commissioner Abramovic, aye all.

5. No other business was conducted.

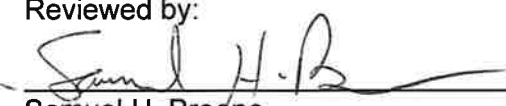
6. There was no public comment.

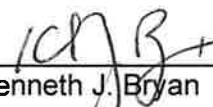
7. Jeannie Ritchey, Treasurer, made a motion to adjourn the meeting at 4:36 p.m., seconded by Commissioner Bryan, aye all.

Respectfully submitted,

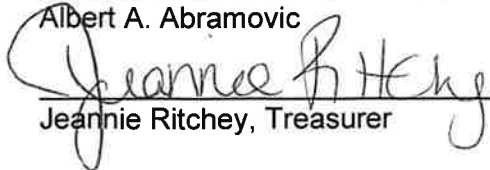

 Laura O'Neil
 Administrative Assistant

Reviewed by:


 Samuel H. Breene


 Kenneth J. Bryan


 Albert A. Abramovic


 Jeannie Ritchey, Treasurer